**Format for Recording Tannery and Footwear Factory Information**

(A separate sheet should be completed for each enterprise)

**Name of the Tannery/Footwear Factory**:

* **Address**:
* Postal Address: P.O. Box City/Town Country
* Telephone: Fixed Line: Mobile Fax
* E-mail: Website
* Contact Person: Name: Tel. E-mail
* **Year of Establishment**:
* **Ownership Type**:
* **Production Capacity**

|  |  |  |  |
| --- | --- | --- | --- |
| **Product Type\*** | **Installed Production Capacity/Day** | **Actual Production/Day** | **Remark** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* **Other Services/Activities**:
* **Membership** 
  + Chamber of Commerce:
  + Sectorial Association:
* **Manpower**:

Total: Male Female

* **Market**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Product Type\*\*** | **Local Market (in %)** | **Export Market (in %)** | **Export Destination** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Note: increase the response space as required

\* Product type a) type of raw materials: cattle hide, calf, sheep and goat skins and others, if any

b) Semi process (pickled, wet blue, crust), finished

\*\* Leather, shoes, leather goods, garments, others (with details of their different types)